



AIR INDIA LIMITED RETIRED EMPLOYEES ASSOCIATION

Dear Members

The following information has been received from Mr. P. K. Anandan, co-ordinator, AIREG (Air India Retired Employees Group) - Kerala

QTE:

VERY IMPORTANT for all AI Retirees to note.

Sub- *Nomination facility for claiming Pending/Unclaimed dues*

We have raised the following queries to AIAHL –

1 *How to submit medical claims in the event of death of an AI Retiree/Spouse or both?*

Answer-

As per advice received from HR Manager, if any beneficiary (whether the Retiree or Spouse) dies during treatment in hospitalization or after discharge, *the medical expenses of his/her treatment are to be claimed through the UTIITSL portal by logging in with the beneficiary ID of the deceased*.

But the situation is different under the following circumstances.

2 Out of the retiree and spouse, if one expires, the other beneficiary can submit the medical claims of the deceased beneficiary through the portal by logging in with the beneficiary ID of the deceased.

But if both the Retiree and Spouse also dies after some period, but before submitting his/her medical claim, what is the procedure to claim his/her medical expenses ?

3 Similarly, under AIAHL, *there are many widows/widowers who are already CGHS beneficiaries*. In the event of his/her unfortunate demise, the same question arises.

Clarification received from AIAHL to the above queries

For death related issues, where both spouse and retiree has been expired is to be dealt with in the following manner

01 *Please submit all relevant documents* like, -CGHS Card of both,
-Death certificates of both,
-Air India Identity card of retiree,
-Identification proof of both, Aadhar card of both.
(Self attested Copies)

02 *An affidavit by the claimant that he/she is the legal nominee and an NOC on stamp paper by all other nominees* (e.g., if one child is becoming nominee then NOC should be taken from other children) ,that they do not have any objection for the same.(Value of the stamp paper as per Legal Advisor's advice)

03 *Self-attested Identification proof and Aadhar card by all above mentioned in point no. 2*

04 *Submit all the documents on UTIITSL Portal by the Retiree/Spouse and update the bank details of the legal nominee*

05 UTIITSL will process the same and release the payment.

06 *Please send intimation to AIAHL by a formal letter/ email that the retiree and his/her spouse has been expired, so CGHS cards issued in their name should be deleted*
(Mail IDs and Postal Address are given below)

07. *Send all documents to AIAHL*
to their present address given below.

AIAHL Postal Address

Mr. Yash Chaturvedi

Officer- Finance & Accounts

Medical Cell- AIAHL *2nd floor*,

AI Administration building

Safdarjung airport
New Delhi-110003

Note-

(Mr Yash Chaturvedi is the present Finance Officer)

In the event of any of the above unfortunate things happen –

Always send mail /inform-

Officer.accounts@aiah.in

medical@aiah.in

Manager.hr@aiah.in

Contact numbers of the above officials

011-20819803

011-20819804,

011-20819805

If more documents/ information is required, it will be asked by AIAHL

Though the above procedure is in force now, we are requesting AIAHL to simplify the process by incorporating the nominee names on UTIITSL portal now itself when the beneficiaries are living. as in the case of CGHS.

UNQUOTE

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