



AIR INDIA LIMITED RETIRED EMPLOYEES ASSOCIATION

Dear Members

We quote below the email received from Ms Meenakshi Kashyap regarding the **Extension of Travel Period for 2023-24 passage entitlement** on ELT Policy, and the clarification that the same is also applicable to retired employees

QTE:



Date: 13th March 2024

**Extension of Travel Period for Tickets Booked under
Employee Leisure Travel Entitlement of 2023-24**

Air India SkyFam – Employee Leisure Travel Policy has been launched effective 1st October 2023 for employees.

As the revised policy was released during the passage year, as a one-time special consideration, it has been decided to extend the travel validity of the unused passages till 31st May 2024.

- The above change will be applicable only for **new** bookings made on **unutilised passages**/concessional tickets. Existing bookings cannot be modified for such travel.
- All bookings from this year's entitlement should be created latest by 31st March 2024. The system will not permit any booking using this year's entitlement post 31st March 2024 when the new passage year starts.

Please also note that the nomination window for passage year 2024-25 is now open and the new entitlement for this period has now been assigned.

Regards,

Dr Suresh Dutt Tripathi
Chief Human Resources Officer, Air India

Air India Limited

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A TATA Enterprise

Dear All

Please find attached communication dated 13.03.2024 from CHRO regarding extension of travel period against 2023-24 passage entitlements.

Kindly note that the above notification is also applicable to the retired employees.

The above may please be brought to the attention of retired employees.

Regards,

Meenakshi Kashyap

Vice President (Employee Relations)

UNQUOTE

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