



AIR INDIA LIMITED RETIRED EMPLOYEES ASSOCIATION

Dear Members,

We quote below email received by AIARPA.

Please take urgent action as per details provided in the email.

Further clarifications obtained thereafter have also been provided for your ready reference.

QTE:

Employee Leisure Travel Policy- Communication for Retirees

1 message

GMPIR HQ <gmpirhq@airindia.com>

Sun, Oct 1, 2023 at 8:47 PM

To: vkjains@gmail.com <vkjains@gmail.com>, avpillai@gmail.com <avpillai@gmail.com>, AIARPA BOM <aiarpa.bom@airindia.com>

Dear Retirees,

This is to inform you we have revised our Employee Leisure Travel policy/Passage policy at Air India for serving and retired employees.

We are shifting to a digital system to book tickets. The system and new policy will go live for eligible retirees from the first week of November 2023.

More details around the revised policy and the link of the digital booking system will be made available once we have the requisite data.

To migrate to a new digital system, we request information for retirees.

Please note that the new platform and staff travel benefit will only be available to those retirees who are filling this information. Kindly submit your details by filling this form by 10th October 2023 (Link to enter details for retirees: <https://forms.office.com/r/NcSL5jphTX>). **There will be no extensions beyond 10th October 2023.**

Information on usage of last year RAOs (Rebate Authorization Order) /Tickets:

As you are aware, SOL issuance of passages for employees and retirees was not completely automated. Many parts of the booking process required manual interventions. Hence there is a limitation on complete availability of essential data related to passages for the last passage year.

As we are transitioning to a new system, to facilitate utilisation of their last year's issued RAOs/tickets please note the below guidelines:

1. In case of a pre-issued ticket and the travel is already booked for the month of Oct 2023, retiree will be able to travel on the issued ticket
2. For retirees, who have RAOs already issued on last year's entitlement, they can convert it into tickets basis their travel plans. This facility to convert RAOs to tickets will be available only up to 30th November 2023. Retirees can follow the existing process of converting their RAOs into tickets.
3. The travel date for tickets issued or to be issued on last year passage entitlement will be up to 30th September 2024.
4. The tickets generated against last year RAOs, acceptance on to the flight will be subject to availability. The passages issued through the Air India Travel Delight Platform starting first week November for retirees will be prioritised over the tickets issued against last year entitlements.

Regards

(Meenakshi Kashyap)

Vice President (Employee Relations)

UNQUOTE

Kindly click on the link below to access the Contact Details for Retirees Form

<https://forms.office.com/pages/responsepage.aspx?id=xhxZQU9X1UWBm5pHczMK7HrpXudQO5ZDkSJGf3rJNWFUOUpHT1dBUjFKUVVVRVhUNVRQV1dQQ084NS4u>

Further clarification received as below:

"Reference mail dated 01-10-2023 of VP (ER) , Air India,it is reiterated that the data form is to be submitted by 10th of October 2023.No extension is anticipated. It is simple to do it.

Retirees from ex Indian Airlines in the para 2 should tick mark "Air India Limited"

In the unfortunate case of the demise of a retiree,all details be that of the spouse except DOJ, DOR which will be that of the retiree.

Please ensure that the details are correct before submission.

THE MANAGING COMMITTEE, AILREA – MUMBAI

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